

## BCERT Consulting Pty Ltd

### Application Requirements for Commercial Projects

Requirements	✓
<b><u>State Government &amp; Council Requirements</u></b>	
☛ DA Form 2 <sup>1</sup>	
☛ QFES Approval OR completed QFES application and hydraulic drawings showing hydrant coverage if the building/s are over 500m <sup>2</sup>	
☛ QLeave for all work over the value of \$150,000	
☛ Council's plumbing approval & stamped plans if needed	
☛ Council's Decision Notice & stamped plans if this was required	
☛ Any responses to Council required prior to issue of a building approval <sup>2</sup> if this was needed	
<b><u>BA Plan Details</u></b>	
☛ A full set of 'For Construction' plans <sup>3</sup> (including):	
☛ Disabled facilities plans (& consultant's report if needed)	
☛ Rainwater tanks in accordance with the Qld Development Code MP4.3	
<b><u>Structural Engineering Details</u></b>	
☛ Structural engineering plans and form 15	
☛ Soil report	
<b><u>Other Consultant's Plans &amp; Reports</u></b>	
☛ Electrical plans & report including emergency & exit lighting details	
☛ Hydraulic (fire service) plans	
☛ Energy efficiency details	
☛ Mechanical plans if the air conditioning is ducted	
<b><u>Other Details</u></b>	
☛ Boundary Off-Set (surveyor) if building on or within 1.5m of the boundary in an urban area/10m in a rural area. If the pegs are in the ground, please confirm this with us.	
☛ Any relevant consultant's reports or plans	
☛ Signed Notice of Engagement <sup>4</sup>	
☛ Payment to the relevant council for document lodgement fees <sup>5</sup>	
☛ Payment of BCERT Consulting's fees <sup>6</sup>	

**Please note, that until such time that the application is given to the building certifier for assessment of the application, no approval is given and further material may be required as part of this process.**

<sup>1</sup> These forms can be found on our website under the helpful links tab.

<sup>2</sup> Please refer to the condition of approval attached to the council decision notice. If you are unsure of a condition please contact our Town Planner for advice.

<sup>3</sup> Please provide one set of full sized plans and 4 copies of A3 plans.

<sup>4</sup> A Notice of Engagement is a document provided by our office to you to engage our services. Applications will not be processed until we receive a signed copy of this form.

<sup>5</sup> Please contact our office for this fee as prices are subject to the local government area.

<sup>6</sup> Prices will vary for each application