

BCERT Consulting Pty Ltd

Application Requirements for Early Works Checklist

Requirements	✓
<u>State Government & Council Requirements</u>	
☛ DA Form 2 ¹	
☛ Site Plan to scale showing distance from front, side, rear boundaries and other structures, a north point and where the road frontage is.	
<u>Other Details</u>	
☛ Engineering plans for the work to be carried out	
☛ form 15 for the above plans from the RPEQ	
☛ Signed Notice of Engagement ²	
☛ Payment for document lodgement fees for the local council ³	
☛ Payment of BCERT fees ⁴	

Please note, that until such time that the application is given to the building certifier for assessment of the application, no approval is given and further material may be required as part of this process.

¹ These forms can be found on our website under the helpful links tab.

² A Notice of Engagement is a document provided by our office to you for the engagement of our services. Applications will not be processed until we receive a signed copy of this form.

³ Please contact our office for this fee as prices are subject to the local government area.

⁴ Prices may vary for each application. Please contact our office or submit a quote request via the homepage of our website for a fee.