

BCERT Consulting Pty Ltd

Application Requirements for Retaining Walls

Requirements	✓
<u>State Government & Council Requirements</u>	
☛ DA Form 2 ¹	
☛ Sewer/QDC Siting Relaxation ²	
<u>Architectural Details</u>	
☛ Site Plan to scale showing distance from front, side, rear boundaries and other structures/buildings	
<u>Engineering</u>	
☛ Engineer's retaining wall design	
☛ Form 15	
☛ Form 16 (if the retaining walls are existing)	
<u>Other Details</u>	
☛ Boundary Off-Set (surveyor) if building on or within 1.5m of the boundary in an urban area/10m in a rural area. If the pegs are in the ground, please confirm this with us.	
☛ Signed Notice of Engagement ³	
☛ Payment for document lodgement fees for the local council ⁴	
☛ Payment of BCERT Consulting's fees ⁵	

Please note, that until such time that the application is given to the building certifier for assessment of the application, no approval is given and further material may be required as part of this process.

¹ These forms can be found on our website under the helpful links tab.

² One of our staff will let you know if you require this in our planning check stage. Please Note: This will incur a separate fee payable to the applicable council.

³ A Notice of Engagement is a document provided by our office to you to engage our services. Applications will not be processed until we receive a signed copy of this form.

⁴ Please contact our office for this fee as prices are subject to the local government area.

⁵ Prices may vary for each application. Please contact our office or submit a quote request via the homepage of our website for a fee.